

Governance and Audit Committee



SOUTH
KESTEVEN
DISTRICT
COUNCIL



Wednesday, 14 June 2023 at 2.00 pm
Council Chamber - Council Offices, St. Peter's Hill,
Grantham. NG31 6PZ

Committee Councillor Tim Harrison (Chairman)
Members: Councillor Paul Wood (Vice-Chairman)

Councillor Patsy Ellis, Councillor Bridget Ley, Councillor Charmaine Morgan,
Councillor Rob Shorrocks, Councillor Peter Stephens, Councillor Ian Stokes and
Councillor Sue Woolley

Agenda

This meeting can be watched as a live stream, or at a later date, [via the SKDC Public-I Channel](#)

- 1. Apologies for absence**
- 2. Disclosure of interests**
Members are asked to disclose any interests in matters for consideration at the meeting.
- 3. Minutes of the meeting held on 15 March 2023** (Pages 3 - 9)
- 4. Updates from previous meeting** (Page 11)
To consider updates on Actions agreed at the meeting held on 15 March 2023.
- 5. Market Service Operational Review** (Pages 13 - 20)
To provide an overview of the findings of a review of the operational aspects of the Council's markets service.
- 6. Timing of Full Council Meetings** (Pages 21 - 23)
The Governance and Audit Committee is requested to consider a referral from Full Council regarding the start times of its meetings.

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☎ 01476 406080

Karen Bradford, Chief Executive

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- 7. Members' Allowances Scheme - distribution of Special Responsibility Allowance for Opposition Group Leaders** (Verbal Report)
The Governance and Audit Committee is requested to consider a referral from Full Council regarding the distribution of the Special Responsibility Allowance associated with Opposition Group Leaders
- 8. Cabinet and Overview & Scrutiny Protocol** (Pages 25 - 34)
To consider making a recommendation to Full Council to formally adopt the proposed Cabinet and Overview & Scrutiny Protocol as part of the Council's Constitution.
- 9. Appointment of Directors of Council-Owned Companies** (Pages 35 - 38)
The Governance and Audit Committee is requested to appoint Directors to fill vacancies on Council-owned companies.
- 10. Proposed Amendments to Constitution** (Pages 39 - 42)
This report provides the Governance and Audit Committee with an opportunity to consider proposed amendments to the Council's Constitution and make any recommendations to Full Council for approval.
- 11. Internal Audit Draft Plan 2023-2024** (Pages 43 - 56)
This report sets out the proposed Internal Audit Plan for 2023/2024.
- 12. Treasury Management Annual Report 2022-2023** (Pages 57 - 66)
This report provides Governance and Audit Committee with the details of the Council's treasury management activity for the financial year 2022-2023.
- 13. Draft Annual Governance Statement 2022-2023** (Pages 67 - 84)
To provide Governance and Audit Committee an opportunity to review the Draft Annual Governance Statement 2022/23, attached at Appendix A, ahead of its inclusion within the Statement of Accounts.
- 14. Work Programme 2023 - 2024** (Pages 85 - 89)
To consider the Committee's Work Programme for 2023 – 2024.
- 15. Any other business, which the chairman, by reasons of special circumstances, decides is urgent.**